

LARGE BOX: RECHARGEABLE BATTERY AND CELLPHONE PROGRAM GUIDELINES

Follow these 6 steps, and you'll be on your way to responsibly recycle rechargeable batteries and cellphones.

STEP 1: UNDERSTAND WHAT CAN BE ACCEPTED FOR RECYCLING

- Rechargeable batteries each weighing less than 11lbs.
 - Nickel Cadmium (Ni-Cd)
 - Nickel Metal Hydride (Ni-MH)
 - Lithium Ion (Li-Ion)
 - Nickel Zinc (Ni-Zn)
 - Small Sealed Lead Acid (SSLA/Pb)
- Cellphones (and their batteries) - regardless of size, make, model or age

Batteries NOT Accepted: non-rechargeable or wet-cell

STEP 2: BUILD THE BOX



Remove shrink wrap. Pull and lift front flap.

STEP 2: (CONT'D)



Insert header tabs into top slots and side flaps into back slots. Ensure bags are neatly positioned.

STEP 3: DATE & DISPLAY



Write today's date in the accumulation start date on the back of the box. Display the Call2Recycle collection box in a monitored, but viewable location.

STEP 4: BAG IT...



Insert one battery or cell phone in provided bags. For big batteries, or if no bag is available, cover terminals with tape (electrical/duct/masking).

SEAL IT...



Remove plastic strip from top of bag and seal.

DROP IT!



Deposit sealed bag into the box.

STEP 5: SECURE BOX



When the box is full (do not overfill; 66 lb limit): Release header tabs, remove backing from inside tape strips and fold over front of box. Insert flaps into front slits.

STEP 6: PREPARE SHIPMENT



Secure box by cross-taping both vertically and horizontally. Your box will already come with a prepaid pre-addressed shipping label. Add box to daily FedEx or UPS** pick-up.

ADDITIONAL INFORMATION

**UPS may charge a fee for scheduling pick-ups, so to avoid these charges, we recommend that you hold containers until a UPS delivery is made to your location.

Contact Us:
 Online at call2recycle.org
 Email: customerservice@call2recycle.org
 Phone: 877.723.1297



Program Guidelines: Release Date (coming from C2R) Rev 2 January 2015. This is an electronic document and is for reference only when printed.

Dear Call2Recycle Program Participant:

Welcome to Call2Recycle®, Promoting environmental sustainability by providing free battery and cellphone recycling in North America. Call2Recycle applauds you for taking a proactive role in the preservation of our environment. Together, we can Recharge the Planet.

The Call2Recycle program is easy to implement - just follow these simple steps:

- 1. READ** the enclosed information and the safety guidelines that are printed on your collection box.
- 2. TRAIN** the appropriate staff or personnel who will be interacting with the collection box or program. Be sure to emphasize the importance of the one battery (or cellphone with battery) per bag rule. If bags are unavailable, you can tape the exposed battery terminals with non-conductive electrical tape before placing them in the collection box. For additional training tools, please visit call2recycle.org.
- 3. DATE & DISPLAY** write today's date in the accumulation start date on the back of the box. Display the Call2Recycle collection box in a monitored, but viewable location.
- 4. BEGIN COLLECTING** all consumer batteries weighing less than 11 lbs each, and cellphones (with or without their batteries), and place in the box for recycling. The Call2Recycle program **does not** accept wet cell batteries.
- 5. REPLACEMENT BOXES** will automatically be sent to you allowing you to save time! Once your shipment has been received at the recycling facility, Call2Recycle's automated program will determine when more boxes should be sent to your location (allow up to three weeks for your replenishment boxes to arrive.) Before ordering additional boxes, please check your location for boxes that have not been shipped, are not filled or remain unused. Exhausting supplies prior to ordering more supplies helps reduce costs and maintain efficient processes.

Safety & Compliance

The Call2Recycle program operates in compliance with the U.S. Department of Transportation safety processes to ensure the safe collection, transport and recycling of batteries. Under this commitment, all participants must adhere to the ONE rechargeable battery, or ONE cellphone with battery, per bag rule. Each collection box must be packed as required by US DOT Special Permit DOT-SP 14849, and to that end has already been marked with "Used Batteries for Recycling: May Contain Lithium (ion) and Nonspillable Batteries. FOR HIGHWAY OR VESSEL TRANSPORT ONLY - FORBIDDEN FOR TRANSPORTATION BY AIRCRAFT." In case of emergency, you may call Call2Recycle's 24 hour INFOTRAC® response line at 1-800-535-5053.

Questions? if you have any program questions, please contact Call2Recycle's Customer Service Department by calling toll free 877-723-1297 or emailing customerservice@call2recycle.org.

Thank you for your support and for making a commitment to the environment.

Carl Smith
President/CEO
Call2Recycle®